

EMERGENCY PLANS MANUAL

Policy: FES 001
Issue Date: February 27, 2006
Revised: July 2014, May 2022
Issued by: Environmental Services Manager
Approved by: Administrator

SEWAGE BACKUP

PROCEDURES:

1. Remove residents from immediate area
2. Cease all use of toilets, sinks, tubs, etc.
3. Call Maintenance staff
4. If no response from Maintenance staff, call Environmental Services Manager. As directed contact the appropriate plumbing/drain service.
5. Initiate cleanup by Housekeeping staff
6. Assess condition of area before allowing residents to return
7. Advise Administrator or designate if residents are unable to return to their rooms
8. Complete Unusual Incident form